

STAFF COUNCIL  
 APPALACHIAN STATE UNIVERSITY  
 Linville Falls Room, Plemmons Student Union  
 September 11, 2007  
 (Approved October 9, 2007)

Present: Katherine Alford, Belinda Ballew-Schrag, Wes Berry, Dawn Boyter, Erin Carpenter, Lori Carson, Judy Cereghino, Sarah Chapman, Lou Ann Church, Kay Clark, Pam Cline, Kathy Deas, Thomas Dedge, Alyson Ebaugh, Peggy Eller, Jane Fitchlee, David Freeman, Sali Gill-Johnson, Debbie Gragg, Susan Hisle, BR Hoffman, Eddie Hyle, Kristin Hyle, Tami Johnson, Kim Jones, Sandi Jones, Anni LeaShomb, Loretta Link, Kathy Mann, Denise Marsh, Jennifer Maxwell, Jackie McInturff, Michelle Merski, Kit Olson, Carol O'Saben, Chris Popoola, Kathy Ray, Rob Robertson, Rachel Robinson, Monica Rose, Barbara Scarborough, Cathy Scott, Stacy Sears, Jamie Seay, David Shervington, Janice Smith, Jamie Tedder, Marlena VanVliet, Janice Voss, Shelley Wainscott-Wallin, Charlie Wallin, Jenny Ware, Lisa Watson, Jeni Wyatt, Ezell Williams, Fran Wilson, Angel Wood, Laura Young, Cathy Ziegler

1. Stacy Sears welcomed everyone to the meeting. She thanked SPA and EPA non-teaching employees for responding to the call for members. She also thanked UNC-General Administration President Erskine Bowles and Chancellor Peacock for their endorsements to merge the voices of SPA/EPA.
2. It was moved (Hisle) and seconded (Ziegler) that the minutes of the August 14 meeting be approved with changes as noted. Motion carried. No opposition; no abstentions. A membership sign-in sheet was distributed. Members and guests were asked to sign in and to introduce themselves. Each member has a folder and name plate. Members are welcome to keep their folders in the filing cabinet in the meeting room.
3. It was moved (Ziegler) and seconded (Link) that the Treasurer's Report be approved. Scholarship disbursements totaled \$3,720. Motion carried. No opposition; no abstentions.

Account Name	Amount
Operating Fund	\$ 5,672.00
Receipt Supported Fund	\$ 2,303.27
Children's Shopping Spree Fund	\$ 2,080.49
Associated Scholarship Fund	\$ 764.15
Chuck & Robin deKrafft Staff Scholarship Fund	\$ -
Staff Centennial Park Project Fund	\$ 905.35
Staff Council Shopping Spree Fund	\$ 501.56
ASU Staff Endowed Scholarship Fund - Contribution	\$ 20,037.63
Endowed Scholarship Fund - Net Assets	\$ 27,989.40

#### 4. Old Business

A. Convocation. Convocation was held September 6. The efforts of the Registrar's Office and the Student Ambassadors are appreciated. Members are encouraged to participate in future Convocations for the processional.

#### B. Committee Updates

1. Freshman Move-in. Eddie Hyle reported that this event went very well with the assistance of many volunteers working the tents located at the duck pond and Durham Park. Volunteers distributed snacks and water to students and parents at the shuttle pickup locations. Any comments/suggestions should be submitted to Stacy for the Housing & Residence Life follow-up meeting. Janice Smith recognized Sarah Chapman, a new member, who organized and coordinated 900 volunteers.
2. Communications Committee. Tim Zacker recognized the Membership Committee for its work in recruiting members.
  - The Staff Update is published by this committee. The next issue will be November/December. Staff are asked to assist in departmental distributions.
  - The web site is being renovated and will be similar to the University web site. It is hoped that the web site will be active by September 24. It will include the Staff Council Constitution and Bylaws, membership, and the Staff Council Handbook.
  - Members interested in working with the Communications Committee are asked to contact Tim Zacker.
3. Children's Shopping Spree. Cathy Ziegler informed members that the shopping dates will be December 7 (December 14 snow date). The committee will send information to the Communication Committee for the web site.

An email was distributed asking for school supplies. There will be 80 backpacks for elementary students and 8 handbags for high school students.

A list was distributed for persons interested in signing up as a volunteer for the shopping day. Drivers transport students from schools to the Broyhill Inn & Conference Center. Shoppers serve as one-on-one mentors with the students. Breakfast is provided by Business Affairs, and lunch is provided by the Chancellor's Office. Adults are asked to pair up with children for safety reasons.

The fundraising goal for the children's shopping is \$15,000.
4. Fundraising Committee. Tabled until October meeting.

#### 5. Chancellor Peacock's Address

Chancellor Peacock thanked the Council for the opportunity to appear before the group. He asks all present to help work with him to make Appalachian an even better University.

Topics on the Chancellor's short list include:

- Hiring the new Human Resource Services director. The Board of Trustees will confirm the recommendation, then the appointment will be announced. Chancellor Peacock wants the person who will represent the campus in the best

way and move forward from the state employee's viewpoint. The HRS Office has given the Chancellor input on the candidates as well as Vice Chancellors and others. Chancellor Peacock commended the search committee for its work. There was a good applicant pool.

- Career Banding is underway. Information is due to the Office of State Personnel by January. \$1.6 Million is allocated to bring staff up to the banding salary. Chancellor Peacock is trying to make this happen. Appalachian lobbied for access to funds to meet these needs. Funds will be used from enrollment increase to demonstrate the University's commitment to meet Career Banding needs.
- UNC Tomorrow has had a tremendous impact on all 17 constituents in the UNC system. UNC Tomorrow questions how universities are preparing for the North Carolina of tomorrow. Are we offering the right programs? Are campuses preparing for growth? Are universities meeting the needs of the state? Visits are being made throughout the state by the UNC Tomorrow Council. Western Carolina visits include Hickory, Charlotte, Asheville, and Sylva. Chancellor Peacock feels that the needs of western North Carolina (Watauga, Ashe, Avery, Mitchell) may not be the same as metropolitan areas.

Chancellor Peacock invites staff members to attend the meeting in Hickory on October 3 at 4:00 p.m. This commission needs to hear the needs of the region. Chancellor Peacock will provide Stacy Sears with information to share with the Council. Stacy Sears indicated a van will be secured. Interested persons should contact her for additional information.

- Growth. The Board of Governors and the UNC General Administration mandate growth. Each understands that Appalachian cannot serve eight percent of the population of North Carolina that qualify for UNC schools. Within 10 years, the numbers wanting to enter UNC schools will be 300,000. Appalachian cannot take 24,000 on its campus and is looking at more distance education – a branch campus in Hickory with separate faculty and staff. The branch campus would be its own entity offering some of the existing programs but not a full complement. The Board of Governors is interested in additional dialogue.
- Communication on campus. Employees are encouraged to suggest changes to make the campus safer for employees and students.
- Smoking policy. Effective January 1, 2008, campus buildings will be smoke free, including 100 feet from state-owned buildings. Appalachian will appoint a task force to discuss a smoke-free campus, exercising sensitivity toward employees and students.
- Strategic planning, the capital campaign, and support by local legislators. Appalachian has had good support from UNC-General Administration and from the Legislature. Legislators Tarleton and Goss have given Appalachian favorable consideration and understand the campus's challenges.

Questions and answers.

Q: What is the current status of the nursing program and what are projections for its development?

A: The program began last year and is moving forward with its current leadership. Students transfer to Appalachian with an Associate degree and add coursework for a Bachelor's degree. Clinical hours are provided through Watauga Medical

Center, Blowing Rock, and Newland. The program is considering other facilities for expansion.

Q: Progress report on the College of Education.

A: Full funding is allocated for the Reich College of Education. Each university receives one capital project per year. First priority is to get a facility for the health professions/nursing (the location of the old Lowes Hardware across from Watauga Medical Center).

Q: Is the campus moving toward a green campus?

A: The Sustainable Development program is supported by Appalachian. Appalachian has projects in wind and solar panels and also has a project in Catawba in the use of landfill gas to produce energy.

Chancellor Peacock relayed the story of his entering the bus after the Michigan game. The bus driver offered his congratulations and indicated that Appalachian “brought its family and its heart.” Chancellor Peacock agrees that staff, faculty, and students are the heart of Appalachian.

Stacy Sears extended thanks to Chancellor Peacock for addressing Staff Council.

5. Ingrid Kraus, Counseling for Faculty and Staff. The campus counseling services are not well known but available to faculty, staff, and immediate family. Services include stress management, anxiety, depression, marital, family, children, parenting, alcohol, drugs, and anger management. Services are confidential with exceptions as mandated by law. A division of the Institute of Health and Human Services, this department is located in the Hubbard Center in Old Belk Library. If counselors are unable to assist, appropriate referral will be made. By state law, time away from work is “release time,” and sessions are private. For additional information, visit [www.cfs.appstate.edu](http://www.cfs.appstate.edu). Suggestions are welcome.
6. SEANC Update. Janice Smith, District 3 Chair, returned from convention where SEANC met with legislators and officials who spoke about policy platforms. The organization will continue to lobby for pay raises.
7. Announcements
  - Staff Assembly. President Erskine Bowles organized a Staff Assembly consisting of three delegates from each UNC Council. Stacy Sears, Charlie Wallin and Chris Popoola serve as the representatives to the state; Tim Zacker serves as an alternate but attends all meetings. This group has been in existence for a year. It meets next on October 9 as well as meeting via video conference on the second Friday of every month.
  - Chancellor’s Advisory Committee. Tim Zacker noted this group meets once per semester with the Chancellor. Question/concerns for inclusion can be submitted to Tim Zacker or Stacy Sears.
  - Campus Blood Drive: September 27 from 8:00 a.m. – 7:00 p.m. in the Holmes Convocation Center.
  - Staff Appreciation Breakfast: Tuesday, October 16.

- Leadership Institute for Females – Applications are due on Friday, September 14. This is a training program for SPA with 5 years of managerial experience. A letter from the supervisor is required. The Vice Chancellors and Chancellors will submit two names from Appalachian to the Office of State Personnel. One will be chosen. HRS will pay the \$1000 enrollment fee, and travel is covered by the home department.
- The Board of Trustees met on Thursday and Friday, September 20-21. Stacy attends as Staff Council President.

8. It was moved (Ziegler) and seconded (Wilson) that the meeting be adjourned.